



**EXECUTIVE MEETING MINUTES
MEETING #2017/18-06
DATE: July 28, 2018 at 10:00 am**

Present - Voting members:

Kattackal, L. (10:30) / Costa, R. / Maurizio, C. / Renaud, C. / Zuikas, T. / Martineau, A.(10:10)

Regrets: Dworski, B. / Ferguson, M. / Wentink, J.

Present - Non-Voting members:

Artuso, L. / Lord, F. (10:20)

Secretary: LeCault, A.

Meeting called to order by T.Zuikas at 10:10 by C. Maurizio - seconded by C. Renaud

1. Adoption of July 28, 2018 agenda: A.Martineau / C. Renaud

2. Approval of minutes - May 26, 2018: C. Maurizio / R.Costa

3. Financial report:

- Copies of the report submitted by L.Kattackal are distributed to attendees
- Indoor program is completed; see the 2nd page; 19k of profit; some reconciliation still has to be produced / expect a surplus but hopefully not in the red
- Indoor revenues were not there last year - we have to think about what we're planning to do (invest)
- Winter program - 99% finalized; no allocation of administration costs in any program (summer or winter) / separate budget
- Metro comp league – it is suggested the fees be raised
- C. Maurizio suggest we raise fees across the board for all seasons to make up for the possible loss
- L.Kattackal – suggests we raise the fees for the teams that are suffering only
- Keep in mind admin costs have to be allocated
- C. Maurizio raises questions about 19k costs of equipment? L.Kattackal says he has a difficulty allocating invoices to specific teams (he will double check - inter-city or house league)
- Budget for the year end festival? 22k?
- L.Artuso says that's pretty much on target (costs of food - potential sales of concessions)
- Entries labeled NSF in the report need to be correctly labeled as bank fees

4. Word from the president and correspondence

4.1. Complaint regarding Horizon High School fields:

- A local parent sent an editorial letter; a working group wished to address issues with regards to Micro boys teams using these fields; soccer nets posts were leaning on the baseball diamond; they have been taken down
- Consellor Cowan was involved / Carlyne Bush
 - Solution could be to put up and take down the nets regularly
- The City of Pointe-Claire has moved the nets away from the baseball fields; parent's letter acknowledges and Thanked the PSAPC

4.2. Registration update:

- L.Artuso reports that official numbers will be available next week / should Aug 1st be the final registration date?
- Except for Micro, there should be no late fee if they are registering late in the season - see if they can get a discount (C. Maurizio)
- July 1st price and an after July 1st price? To be discussed at the finance committee meeting



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4.3. Winter Program:

- R.Costa reports that for CDL - we are waiting
- Lac St-Louis still have not given their update
- F.Bakhach-Lord - includes details of upcoming schedules and changes
- C. Maurizio - discusses implementing a 'team snap' system so players can be charged a subsequent amount / reconcile at the end and collect \$
- L.Artuso would be responsible for this; no suggestions were made to offset the costs; Lisa looked into it with Ringuette but it was too expensive.
- R.Costa - suggests and explains the past Bond system
- L.Artuso – questions that last year - too much turf for the amount of players / what has changed?
- F.Bakhach-Lord - explains discrepancies - some teams jammed on fields and others half empty - all slots were booked properly / extra technical sessions now possible / we need to organize this in August for next season / reserve the right amount of space (L.Kattackal) and based on the number of registrants in Oct. we might have to advise that we cancel a field in January
- C. Maurizio – requests F.Bakhach-Lorderique organizes this; set up and manage the program and the fee collection
- T.Zuikas - concludes: Technical cte will meet before the 15th of Aug to plan and organize
- Finance has to think of something and present to the Executive
- C. Maurizio requests this needs a special meeting of the Executive before the 15th of Aug

4.4. Ethics committee decision - T. Dagher

- T.Zuikas - sent a letter to T. Dagher, on behalf of the Executive, regarding the alleged incident involving M. Dagher which happened at a game at the end of June 2018. The letter indicates that he is not to participate or be in attendance on any fields this summer / its a warning (not a sanction).
- The child's parents did not reply to communications initiated by R.Costa. They were invited to 2 meetings, never showed up / F.Bakhach-Lord also reached out to them. Their feedback was that they were shocked; at 11 years old, if they drop off their kid to a game, they expect him to be safe - his reaction was so important that they reconsidered dropping him off at practice

4.4. Job posting - Director of referees:

- T.Zuikas and C. Maurizio announce that Christopher White will be the new Director of referees.
- He is starting Aug. 4th / he was VP ref for the Brossard club
- Call to be set up to set expectations (C. Maurizio, L.Artuso)
- C. Renaud asks if other VPs should be on that call?
- C. Maurizio says they first want to validate mutual expectations with Mr. White (Pierrefonds resident)
- C. Renaud will email her expectations to L.Artuso

4.5. AGM and Nominating Cte:

- Assertion who's on the cte. / T.Zuikas approached Mario Barette (refused)
- T.Zuikas opens the topic up for ideas; committee should be composed of 1 to 3 persons
- R.Costa suggests Jacques Lamontagne?
- C. Maurizio indicates it should not be anyone who is on the Executive Cte; for transparency issues - potential conflict
- The nominating committee will vet the nominations for the 4 positions open for the AGM
- Positions open: VP inter City; VP Finance; VP senior; VP Metro
- Those who occupy these positions now should advise T.Zuikas if they plan to come back for next year



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- The PSASC constitution says this has to be in place by the 1st of August 2018

4.6. Volunteer Gala of Friday November 2, 2018:

- T.Zuikas and C. Maurizio to identify a suitable venue; reserve a hall
- 90 people approximately expected in attendance
- Suggested venues: Arthur-Seguin and then cater it; If there are not many folks under 18 years old - we can do it at a bar like Calistoga / 3 Brasseurs

4.7. Impact ticket reminders

- L.Artuso sent an email to Bill that he did not use his tickets / he never picked them up and attributed them
- A.Martineau admits he also did not
- Just a reminder that if you have an allocation of tickets they need to be given out because we paid for them

4.8. End of year - expense reimbursement

- Possibly deferred

5. Reports from committees and ongoing events

5.1. Tournament

- L.Artuso – purchased some supplies (drinks) and trophies have been ordered
- C. Renaud has completed the schedule
- It is agreed no booklets will be printed; instead there will be communications on the web site with the team photos etc.
- The video camera should be used to record the Tournament / T.Zuikas to supply Anny with the technical specifications of the camera so a proposal can be drafted and sent to different schoolboards in the West Island offering audio-visual students in media programs and such volunteer to film the clubs activities and thus complete their volunteer hour requirements.
- Another meeting on this issue is to be held this coming week

5.2. Technical committee:

- L.Kattackal comments that the allocated grant will be entirely given to the technical committee

5.3. Executive members' updates:

- VP Youth-Recreational – C. Renaud:
 - 6 All-Star teams have registered in the Lakeshore Soccerfest tournament
 - ICKPK: house leagues - fees go to hospitals - replicates the World Cup / we have 1 team
 - Equipment would want a post mortem / sizing issues / wrong colors-numbers / quality issues with the Supplier (Evangelista)
 - L.Artuso to set up a post mortem - meet with Evangelista
 - L.Artuso to set up a meeting with regards to Jerseys - cycle?
 - Find someone else to handle scheduling
- VP Micro – A.Martineau:
 - Made schedule change U4 / F.Bakhach-Lord comments about the ratios - we replicated the Micro format - knew there would be a few complaints / on the field it seems that its worked out better / program is volunteer based / target is to keep kids safe
 - Impact was positive on 1st year parents



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- 1 refund request received by L.Artuso
- VP Youth-Competitive: R.Costa:
 - Inter-City; Stats - some teams are doing well - some are facing challenges
 - They knew what they were getting into (F.Bakhach-Lord) no one is shocked
- Sporting Director – F.Bakhach-Lord
 - Happy to report we are ensuring more collaboration with coaches, feedback, positive trend or attitude, we might be struggling but we're improving
 - Allocated specific support to some teams who requested it and that's working out well
 - Training ongoing - national courses, exams ongoing
 - Question from L.Artuso to F.Bakhach-Lord: for the Winter program? By when do you think we know what we're offering?
 - F.Bakhach-Lord's answer: gym means Futsal - Mid August / need to compile a list of what's available to guide parents who might want to sign kids up? Yes - he will streamline.
 - Carmie - happy that F.Bakhach-Lord did his licensing ahead of time
 - They know his expectations / did not do it this year / he is organizing this this year
- Director General – Lisa Artuso:
 - was on vacation / Marilyn did a great job during Lisa's leave
 - working on outstanding balances several thousand balances from triple A
 - Admin working on finalizing Tournament and waiting for info on the Winter Program
 - In-house accident form / update it on the web site / we will not keep the 2 forms, we will only keep the FSQ form

6. On Hold – Pending:

- Executive VP – Joost Wentink
 - Sends his regrets
 - Update on the Constitution; is working on it and gathering input
 - T.Zuikas comments that a committee will have to be composed and that the topic of the Constitution is off the agenda for the moment

7. Proposals for approvals:

- Special Meeting date
- Week of the 13th of Aug - by phone call - Tuesday the 14th Aug - 7pm - bridge call

8. Next meeting:

- Meeting ends at 12:15
- Next meeting date: To be determined – target – September 2018
- Motion to adjourn - C. Maurizio / R.Costa / All in favor