



ASSOCIATION DE SOCCER AMATEUR DE POINTE-CLAIRE  
POINTE-CLAIRE AMATEUR SOCCER ASSOCIATION

**MINUTES EXECUTIVE MEETING**

**MEETING #2018-19– 08**  
**DATE: August 10, 2019 – 9:00 AM**

**Present – Voting members**

Tony Ziukas, Catherine Renaud, Carmine Maurizio, Rick Costa, Alex Martineau, Frederic Bakhach-Lord, Joost Wentink, Mitchell Ferguson  
By phone:

**Present – Non-voting members**

Lisa Artuso

**Regrets:**

Christopher White, Vicky Barnes, Bill Dworsky, Ligeo Kattackal

Meeting called to order at 9:10 AM by Tony Ziukas seconded by C. Maurizio.

**1. Adoption of agenda:**

Motion to approve agenda was put forward by Tony Ziukas, seconded by Catherine Renaud and Mitchell Ferguson.  
All in favour.

**2. Minutes from Special meeting 2018-19-02:**

Motion to approve minutes of Special Meeting 2018-19-02 was put forward by C. Maurizio seconded by Mitchell Ferguson.  
All in favour.

**3. Financial Report**

Discussion about the Actual and Budget projection. L Kattackal reports via e-mail a projected \$14k deficit but no major expenditures outside of the \$12k forecast for the HL Festival are foreseen until the fiscal year ends September 30<sup>th</sup>,but will take caution to manage the cash flow until winter registration revenues are deposited. Joost Wentink, inquired about the difference of \$10,000 more from the actual to the budget projection on the Affiliation and release amount. Any specific questions will be addressed to Ligeo Kattackal.

**4. Word from the President and Correspondence:**

**4.1 Club Licensing:**

Lisa Artuso provided updates. 2 documents to upload target date Friday Aug 16.2019 Carmine Maurizio working on the Operational and Strategic plans and Frederic Bakhach-Lord on the

Technical plan that references to the Operational plan. Christopher White is handling the referee plan which Lisa will follow up. Deadline is August 31<sup>st</sup>, 2019.

Revised Mission & Vision Statements documents already accepted by the Executive Board. Constitution change to be ratified at next AGM in October 2019 to incorporate revised Mission and Club Vision statements.

Canada Soccer Code of Ethics. Will present resolution for next meeting.

Soccer Quebec policy on prevention of harassment and Annexe 3 of the Soccer Quebec security rules, all executives must familiarize themselves with the contents.

Code de protection pour les jeunes athlètes - C. Maurizio motions that we take their template and add to our existing code of conduct as an addendum. A resolution to adopt after the DG will modify the template is to be done at the next meeting. Due date to put in place is March 2020 for all youth coaches to sign and accept the guidelines. The Coaches Code of Conduct will be split into Youth and non-youth to reflect the correct guidelines. One person has to take the training and be the resource person. Must be shown on our website.

C. Maurizio motioned that the Club authorize the DG to lift & shift the club information onto existing Soccer Quebec templates for the Code de Conduite and Protection Jeunes Athletes, seconded by C. Renaud, All in favour

Ligne directrice pour interagir avec des jeunes – Lisa to adapt template for our club. A resolution to adopt after the DG will modify the template is to be done at the next meeting.

Politique soupçon de Maltraitance and Procedure de signalement de conduite- Lisa to reach out if we are authorized to use their forms as is.

Règle de deux– a document has to be created from the template and signed by the President. DG to create document, which can be modified later but must be adapted at the next Executive Board meeting. DG to look into any potential copyright issue with the template.

Phone call to discuss progress has been scheduled for Monday August 19, 2019 at 7PM

Fred Bakhach-Lord reached out to Lac St Louis regarding Structure of work, Schedule playing next summer, Technical plan. Was referred to Domenic Boudreault of Soccer Quebec which mentioned flexibility in club development and organizational structure, open door, one practice per week. He will also help develop a strategy to recruit women coaches.

AGM October 17th, 2019

T Ziukas advised that there are 5 positions that are up for election at the AGM, Executive VP, VP Technical, VP House League, VP Micro and President. He asked that incumbents consider if they will run or not. He then advised that he will not be seeking re-election for president for the coming term.

## Nominating Committee Chair

T. Ziukas advised that he had reached out to Joshua Fireman prior to August 1st, but had not received a reply. Joshua did a good job last year and as a result, it was felt he could return, Catherine Renaud replied she would follow up with him as he is a House League Coach

### 5.1 Registration

Winter registration is to start in September. Rental agreements to be finalized, R Costa for Soccerplex youth, M.Ferguson for Logs, T.Ziukas to find out about the Baie d'Urfe dome for Logs. Fred then suggested PCASA adopt an annual fee for players to cover summer and winter training, he will look into feasibility

### 5.2 House League and Micro Festival Sep 7-8

T.Ziukas reminded everyone to sign up for various tasks as defined by the DG. Thanked DG and C Renaud especially for their work on organizing the Festival and getting the schedule done.

### 5.3 Technical Committee

Fred reported a good event for youth teams playing Impact Academy teams, not the result that mattered, but the positive experience. He suggested a new technical structure is needed to be fully compliant with the new Club Licensing directives

### 5.4 Updates

#### 5.4.1 DG

Job description for L.Artuso and F Bakhach-Lord – there are existing documents and it was suggested by C. Maurizio that they are kept as is but put a comment under sections that are not aligned with what is actually being done. DG to present via e-mail next week.

Co scheduler position fulfilled – new co-scheduler is Sam Tilden, already replying to e-mail.

Lisa had sent out 61 proposed changes to the PCASA Operating Rules, the Logs yellow card reset was discussed, the executive had a consensus to keep the existing rule. House League definition should be changed to “fun while developing individual skills” Discussion ensued on Metro-Logs call up rules, it was noted that Metro League rules take precedence over PCASA policy of limiting call ups to 5 games only. Motion presented to adopt this change to the Operating Rules was moved by M. Ferguson seconded. All in favor.

#### 5.4.2 Sporting Director -Technical

Fred

Coaches in Training – position to be posted

Referee pays – Abolished the \$100 minimum. Referees will be paid on regular schedule. Voted all in favor.

Suggested Summer registration fee to increase by \$50 and start summer season earlier.

- 5.4.3 VP House League  
Catherine advised of the issue to get more games at the HL Tournament but there was opposition from 1 coach due to a change in what was announced in April 2019. She also mentioned the need for more referees. Website updates.
- 5.4.4 VP Intercity  
Rick noted missing jerseys for one team and planning of indoor turf to proceed shortly
- 5.4.5 VP Micro  
Alex reported complaints from one parent on the selection process D1-D2 in U-7 Coaches in Training – Courses needed. Recruiting starts at the U15 level.
- 5.4.6 VP Senior  
Mitch Ferguson brought forth Yellow card Amnesty reset at 0 for Logs playoffs. Committee voted to leave the rule as it stands now with Yellow cards carrying over. Discussed Metro/Logs cannot sign up for both but can be called up. Will stay as is for Winter. Discipline chart to be monitored now by John Boucher. Season started well for discipline, but recent events have been noted.
- 5.4.7 VP Technical  
C. Maurizio noted good work done by the Technical Team, keeping their focus and visibility with teams and parents and hopes this continues.
- 5.4.8 VP Metro  
Not present

## **6. On hold/pending:**

## **7. Proposals for approval:**

## **8. Next meeting:**

August 24, 2019 at 9:00 AM

A motion to adjourn the meeting was put forth by Rick Costa and seconded by C. Maurizio.  
All in favor.  
Meeting ended at 11:58 AM.

Respectfully submitted,  
Christiane Theoret