



ASSOCIATION DE SOCCER AMATEUR DE POINTE-CLAIRE  
POINTE-CLAIRE AMATEUR SOCCER ASSOCIATION

## MINUTES EXECUTIVE MEETING

**MEETING #2019-20 – 08**  
**DATE: July 30, 2020 – 7 PM**

Virtual meeting via MS Teams

### **Present – Voting members**

Jonathan Markiewicz, Mitchell Ferguson, Ligeo Kattackal, Catherine Renaud, Olga Colque, Dishko Hristov, Rodney Bushey, Rick Costa

### **Present – Non-voting members**

Lisa Artuso, Frédéric Bakhach-Lord

### **Regrets:**

Bill Dworsky

Meeting called to order at 7:08 PM by J. Markiewicz, seconded by Rodney Bushey

### **1. Adoption of agenda:**

Motion to approve agenda was put forward by Rodney Bushey, seconded by Catherine Renaud and carried unanimously.

### **2. Adoption of meeting minutes:**

Approval of minutes from 2020-06-11 was deferred to the next meeting.  
Approval of minutes from 2020-05-07 are also still outstanding.

### **3. Word from the President**

#### Welcome

Greetings and thanks expressed.

### **4. Covid-19 Risk Management**

#### 4.1 Positives:

We have received positive feedback from House League members regarding maps that were provided, it was appreciated.

We have also received positive feedback from Micro members, they particularly like the fencing and not being able to enter.

#### 4.2 Improvements:

- Metro teams are challenging in regard to social distancing.
- Not all Logs teams are following the rules, particularly regarding using proper entrances and hand sanitization.
- A suggestion was made that at home games, our coach approaches visiting team's coach before the game to review protocols and create expectations.
- We will send a reminder to all our coaches next week to highlight the best practices. Rodney and Olga to provide text to be sent.

### 5. **Financial Update**

#### 5.1 Update on Accountant's review process

- Final review is in process.
- We might have a small adjustment to be made to what was presented at the AGM regarding equipment that we have in stock.

#### 5.2 Update on Federal subsidies and loans

- Loan
  - o Being investigated, however we may not reach the threshold to qualify as we do not have the types of expenses that are required.
    - Lisa to inquire with other clubs to see if they were approved for the loan.
- Wage subsidy
  - o So far, we have received the 10% wage subsidy for Lisa and Fred's salaries and we will likely be approved for the 75% wage subsidy for them.
  - o The wage subsidy has been extended to December; however, we probably will only meet the criteria until October unless our winter revenue does not pick up as expected.

#### 5.3 Cash flow projections:

- Based on the measures put in place, we are looking at a 70K net loss this year. This is down from the previously projected 100K.
- There are still certain variables such as Protocol fees and Referee costs.
- We are looking at a cash flow deficit of 120K on amounts owed, if winter registration returns to normal. We will have an issue if winter registration is impacted by Covid-19.
- The Micro/CDC prorated refunds that will be carried over to summer 2021 have not been budgeted in the loss of \$70K.
- Regarding players who advised us that would not be playing, but who have not yet submitted a refund/carry-over form, will automatically have their fees rolled over to next summer.

#### 5.4 Update on City grant ask:

- We need the letter or review for the grant application, and it is still outstanding.
- According to process documentation, the City grant is capped at 15K, but we will be asking for more.
- "Major partners" have no cap. Jonathan will be reaching out to the City to inquire as to what defines a "Major partner".
- Rumor has it that the pools received \$120K...perhaps they are a "Major partner".
- Application is due September 1.
- There was a suggestion to include equipment to improve station-based training into the grant application, but this will likely only get included in the next application, next spring.

### 6. Operational Updates

#### 6.1 Director General

##### 6.1.1 Refund and registration update:

- We are now at 1379 registered players. Refunds have all been entered into PTS.

##### 6.1.2 Equipment contract and potential changes:

- Current contract expires December 31, 2020. We need to either renegotiate with Evangelista or find another supplier.
- Next week an RFQ (request for quote) will be prepared and sent to as many suppliers as possible.
- The Evangelista orders which were deferred this summer, will be picked up in December to defer payment to next fiscal year.
- We need to pursue sponsors prior to ordering new competitive jerseys.
- We are now on a 2-year cycle and the club owns the jerseys for those 2 years. We are looking at potentially going with a different model where the players purchase their kit (jersey, shorts, hoodie, bag, etc).
- The RFQ will include questions regarding use of current equipment (i.e. Adidas track suits and polos).
- If ever we want to change our logo, now would be the time to do it.
  - o If we want to change it, do we include membership in the decision process?
- Jonathan will send out information next week.

#### 6.2 Sporting Director

##### 6.2.1 Soccer Quebec evaluation

- We had our first technical visit from Soccer Québec for the club licensing process.
- It was on TC2 and the teams were MU11 and FU10 CDC. The regular coaching crew in addition to a few extra tech staff were present.
- We will receive the report within 2 weeks.
- There are 2 more visits until September. The next visits are unannounced.

- 21-22 clubs are still being evaluated as Provincial clubs and 12 clubs still being evaluated as National clubs. That is 32-33 National and Provincial clubs, down from the original 50+ who applied.
- We will implement guidelines/comments as soon as the report is received to be ready for the next visit to ensure success and quality.
- We will need to revisit the budget of \$ and resources to have tech staff at all CDC practices. At first, we thought we could manage with the “regular” coaching staff and tech staff onsite for some sessions, but it does not look like that will be feasible.

#### 6.2.2 New winter Academy program

- We can either embrace an external Academy and partner with them or run our own.
- We could merge age groups and take best players, either by invite or by trials.
- The program would need to be self-sustaining financially.
- We may have interest with younger CDC players, but potentially not with the current older intercity players. We could start it for the younger ages and expand the program to the older ages as the initial cohort ages.
- Pre-Academy tryouts, for existing Academies, are in 9 days. We are likely too late to start promoting a program for this winter.
- For this year we could look at adding extra practices for elite players either within the times we already have or purchase additional turf time.

#### 6.3 Director of refereeing

Absent.

### 7. **Governance Updates**

#### 7.1 Governance structure

- Do we proceed with changes from 9 to 7 board members?
- This would require a change to the Constitution.
- With the AGM being pushed from October to November, we could have a Special General meeting in October to vote on the Constitutional changes.

#### 7.2 Modernizing to current needs

- Rodney will look into potential use of online voting.

### 8. **On hold/pending:**

### 9. **Proposals for approval:**

**10. Next meeting:**

Date TBD

A motion to adjourn the meeting was put forth by Rick Costa and seconded by Dishko Hristov and carried unanimously.

Meeting ended at 9:40 PM

Respectfully submitted,  
Lisa Artuso