



ASSOCIATION DE SOCCER AMATEUR DE POINTE-CLAIRE  
POINTE-CLAIRE AMATEUR SOCCER ASSOCIATION

## **EXECUTIVE MEETING MINUTES**

**MEETING #2020/21-08**

**DATE: 14 September 2021 – 7:30 PM**

### **Present – Voting members**

Jonathan Markiewicz, Rodney Bushey, Olga Colque, Ligeo Kattackal, Rick Costa, Dishko Hristov

### **Present – Non-voting members**

Lisa Artuso, Chris White, Catherine Renaud, Mark Israel

Meeting called to order at 7:35 Motioned by D. Hristov, seconded by O. Colque

### **1. ADOPTION OF AGENDA**

**MOTION** to approve the agenda was put forward by D. Hristov, seconded by R. Costa, and carried unanimously.

### **2. APPROVAL OF MINUTES**

- Executive MEETING 2020/21-06 – June 29, 2021, moved Rodney, second Rick

**MOTION** to approve the minutes from 2020/21-06 was put forward by R. Bushey, seconded by R. Costa, and carried unanimously.

- Executive MEETING 2020-21-07 – August 18, 2021, moved Dishko, second Rick

**MOTION** to approve the minutes from 2020/21-07 was put forward by D. Hristov, seconded by R. Costa, and carried unanimously.

### **3. WORD FROM THE PRESIDENT**

We are a club about respect and will respect all coaches, employees, etc.

### **4. GOVERNANCE UPDATES**

#### 4.1 Distinction and Roles of Governing Board and Executive Committee

- Governing Board = President + 6 Governors VOTING; DG + SD NON-VOTING
- Executive Committee = President + 1-2 Govs + DG + SD + DR; Coordinators AS NEEDED

The Governing board discusses high level topics and has 6 to 8 meetings per year.

The Executive committee is operational and meets as needed (e.g. 3 times for winter planning, etc.).

Our constitution is not written this way and uses Governing board and Executive committee interchangeably.

A discussion followed as to whether we change this in the constitution.

Comments include: as this is a fundamental structure, it should be referenced and sealed in the constitution.

Jonathan will send a section-by-section recommendation for changes with deadline for comments September 28, to have at least 20 days before AGM.

These changes will then be put to a vote at the AGM.

#### 4.2 AGM Reports – Governors Optional – Coordinators mandatory

Deadline: October 1<sup>st</sup>

Lisa will advise coordinators

#### 4.3 AGM Voting Platform and Details

There are 4 governors to be elected this year.

The current constitution does not prevent electronic voting and does not say you have to be physically present. The only thing it prevents is voting by proxy, which it is not allowed.

A vote before the meeting is problematic because people can be nominated from the floor if we have 4 candidates (if we have 5 or more candidates, no one can be nominated from the floor). It would therefore not be possible to open the election before the AGM if there are only 4 candidates.

The candidate bios will be sent to members so they can learn about them before the vote.

There is no reason to have the election last longer than the AGM except to leave the vote open until 11 PM. Therefore, we will do the same as last year: send the vote notification during the AGM and leave open until 11 PM.

Voting list: Members who want to attend online have to RSVP

Blended approach: Still RSVP even if will attend in person

Also, will probably need vaccinal passport to come into Arthur Seguin.

The voting list will have in person and online attendees, anyone not registered who shows up in person (if capacity allows) can be added to voter list.

A member needs to show up to vote (either online or in person).

We will use the same platform as last year; it was simple and not expensive.

Wifi at Chalet: will provide hot spot.

For those attending in person, they will be asked to bring electronic device, and we will have a few ipads in case.

#### 4.4 AGM Confirm Date October 19<sup>th</sup>, or delay for Joshua / Notifications

The date will be moved to October 26 so that Joshua Fireman can be chairman.

Lisa will reserve Arthur Seguin.

Mark will let us know the capacity.

#### 4.5 Discipline Committee Protocols / Recommendations-Mandate for review Committee

There are always some physical and/or verbal altercations, usually about 2 per year, by LOGS players.

When there are situations, the Discipline committee comes up with decision, but not everyone is happy.

The Discipline committee will work on updating the disciplinary chart this winter; Soccer Québec has more info than previously and there is also a complaint mechanism directly to Sport'Aide that needs to be implemented ~~also has a complaint mechanism directly to them.~~

There is the question of where is the line between openness and privacy. Can we divulge information to the "accused" or is it private for the "accuser"?

Jacques Lamontagne has started to look at the process; other members who will join him:

Jonathan, Dishko, Chris and Catherine. Rick will reach out to Matt who was chair of the discipline committee for a long time. Rodney will ask Andrew Moors to join as outside member.

We will ask Jacques to chair the committee and prepare recommendations and/or revised documents by the November meeting.

Dishko will create a Teams for this.

**Deadline:** report in November, discussion/revisions and vote done by January.

### 5. OPERATIONAL UPDATES

#### 5.1 Sporting Director

##### ➤ Winter Activity Review

Time slots and places were sent out to all teams.

The difference for CDC this year is to do all sessions on Sunday in a 3-hour block, so that it is easier to use same resources for all groups.

Teams are being offered more with a combination of turf and Kiss

Gym sessions have been included in the CDC program.

- New Sporting Director  
Khalid was supposed to start last Monday, but he is not here.  
If he is not here by next Wednesday, he will not be able to make recommendations for next ~~SQ~~ LSL visit on September 22.  
Khalid was sent technical plan, but we have not received comments. We were able to get an extension to September 30 to resubmit it.  
Dilemma: we do not know what Khalid would want to change, do we get Rami to make changes, or do we wait to know what Khalid wants to do?  
The premise for the extension was to incorporate Khalid's changes – if he is not here to make his changes, then we should leave it as is.  
Rami has offered to be at the try-outs.  
**MOTION** put forward by Jonathan: If by noon on September 20, we have not heard from Khalid, we will offer Rami an interim SD effective immediately and paid accordingly. Seconded by Rick and carried unanimously.
- LOGS – Winter Only team jerseys  
Should the winter teams be obligated to buy jerseys? Yes, but they can buy comp or rec, as they wish. It is possible to have a mix of comp and rec jerseys on same team.

## 5.2 Director General

- Final Preparations for Winter Registration

## 5.3 Director of refereeing

- ~~Referees Update~~ – The Referee workshop planned by the Region was cancelled.

## 6. FINANCIAL UPDATE

- Fiscal Year End Estimates
- Final FY 20/21 Commitments, if any
- Cash Flow Projections at Year End compared to Previous 5-years
- Preliminary Budget and Winter Rates Approval

We are looking at a surplus this year, partly due to registration being higher than anticipated. Operating reserve: clubs are supposed to have an operating reserve of at least 25% to ensure 3 months of basic cash flow protection. The problem with this is when do you calculate the 25%, i.e. very high when about to pay turf, much lower at other time of the year.

The current budget assumes we will have a winter season, remembering last season we did not end up having a season. Planned loss in winter is \$35,000.

**MOTION** put forward by Jonathan to accept the winter activity rates (increased but given more sessions), seconded by Ligeo carried unanimously.

Budget file will be sent to be voted on at the October meeting before the AGM.

## 7. NEXT MEETING

October 5, 2021 – 7pm – AGM prep/tests  
AGM October 26, 2021 – 7:30 PM

## 8. MEETING CLOSURE

**MOTION** to adjourn the meeting was put forth by R. Costa, seconded by D. Hristov and carried unanimously.

Meeting adjourned at 10:44 PM

Respectfully submitted,  
Catherine Renaud