



SOCCER POINTE-CLAIRE

Discipline process

January 2022



Soccer Pointe-Claire Discipline Process

Document tracking

Version	Modification/Update	Who	Date
1.0	Creation and approval by the Governing Board	Committee	2022-01-13



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1. Composition and Competency

1.1. Liaison with the Executive Committee

The Discipline Committee Chairperson will act as liaison between the Discipline Committee and the Executive Committee.

1.2. Composition

- a) The Discipline Committee is composed of a chairperson and 5 other members appointed by the Executive Committee.
- b) The Discipline Chairperson will be appointed every two years by the Executive Committee.
- c) When no hearings are required: The decisions of the Committee will be rendered by the Discipline Chairperson, or his representative, with consultation with other members of the Committee if required.
- d) When hearings are required: The decisions of the Committee will be rendered by the Discipline Chairperson, or his representative, and two other members of the Committee.
- e) The Executive Committee shall submit the names of the Discipline Committee members to Soccer Québec, as required.

1.3. Jurisdiction

The Discipline Committee shall have jurisdiction over the following:

- a) All complaints referred to the Discipline Committee by the President, the Director of Referees, or the Executive Committee.
- b) All aspects of discipline related to the Laws of the Game including but not restricted to:
 - i. Violations arising from participation in a competition within the jurisdiction of the Association and as reported by game officials.
 - ii. Actions, by persons or organizations, considered improper behavior, excluding actions covered by the Ethics Committee or by the Integrity Policy - "I FILE A COMPLAINT".
 - iii. All appeals from members regarding sanctions imposed by the Executive Committee in conjunction with the Category Coordinators.



1.4. Recommendations and Decisions

a. Recommendations:

The Discipline Committee shall recommend in writing to the Executive Committee a course of action regarding all cases involving expulsion from the Club and/or involving fines imposed by the Discipline Committee.

b. Decisions:

The Discipline Committee shall administer disciplinary sanctions for all other cases.

1.5. Appeals

Decisions from the Discipline Committee may be appealed in writing to Soccer Québec's "Comité d'appel provincial" as described in the section 4.1.5.

1.6. Conflict of Interest

If any member of the Discipline Committee has a conflict of interest with a particular incident, he/she must decline any involvement. In the case of the Discipline Committee Chairperson, he/she will name a replacement to chair the Committee.

Conflicts of interests include:

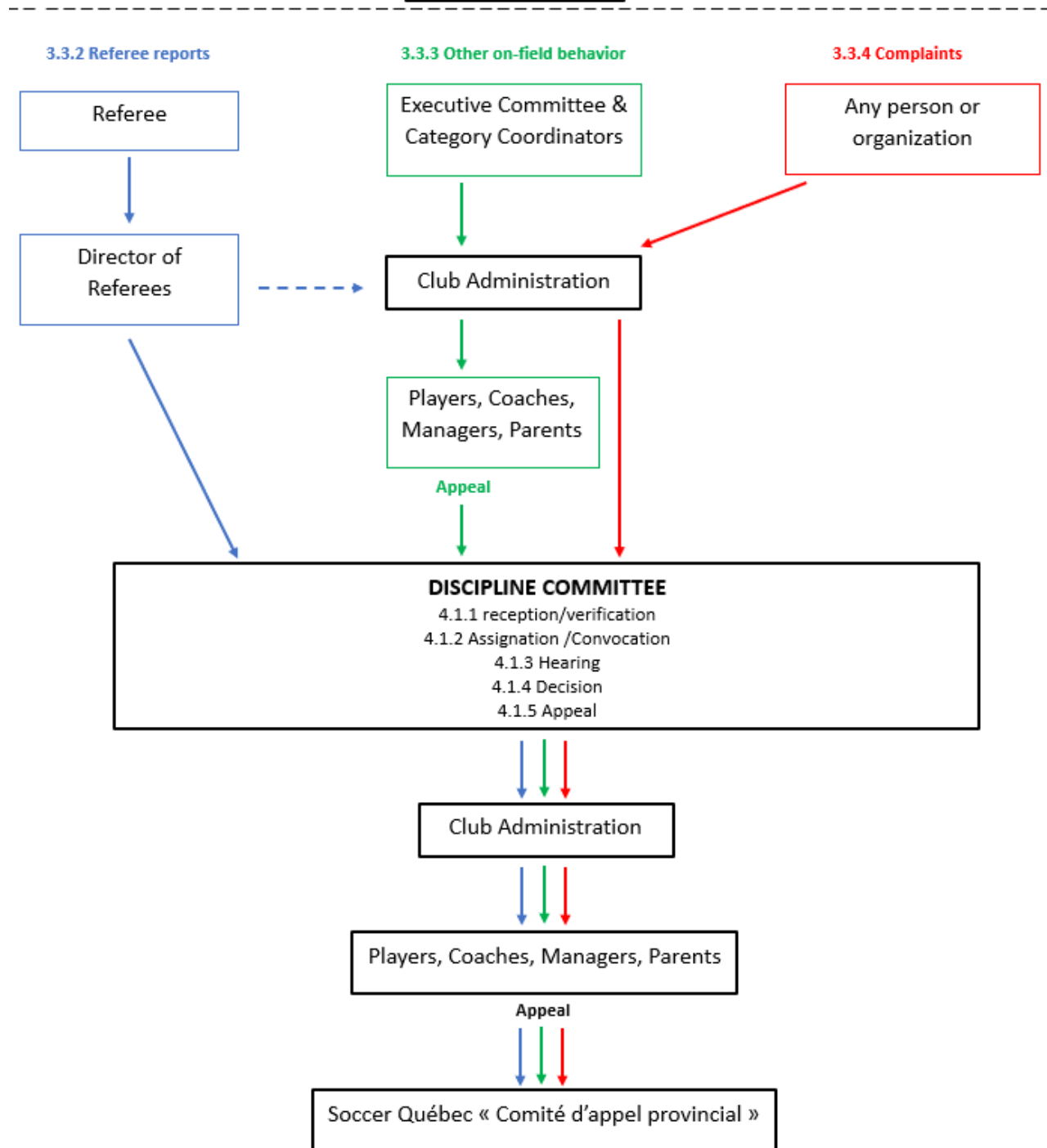
- a) Having a family member involved in the incident.
- b) Involvement in the same Division (age category) as the persons involved in the incident.

Members of the Committee should discuss any possible conflicts of interest with the Chairperson. He/she can then determine whether to use them or not.



2. Process Summary

3.3.1 Complaints related to violence, harassment, negligence, and abuse





3. The Discipline Process

3.1. Conformity

The Discipline Process is in conformity with the following:

- a) Soccer Québec : Règlements de Discipline et Procédures d'Appel (Annex A) and;
- b) Soccer Québec : Règles de fonctionnement (Annex B)

3.2. Members

As per our constitution, all members of Soccer Pointe-Claire are subject to disciplinary actions described in this Disciplinary Process.

3.3. Types of disciplinary actions, jurisdiction and appeal process

There are 4 types of disciplinary actions:

3.3.1. Disciplinary actions resulting from complaints related to violence, harassment, negligence, and abuse.

These actions are handled by SPORT'AIDE through "[I FILE A COMPLAINT](#)".

3.3.2. Disciplinary actions resulting from Game Officials (referees) reports.

These actions are handled by Soccer Pointe-Claire's Discipline Committee.

- a) Excluding the actions involving referees as described in article 9.1 a) and b) of Soccer Québec's "Règlements de discipline et procédures d'appel".

Appeals: Except for the automatic sanctions described in Annex C, which cannot be appealed, sanctions can be appealed to Soccer Québec's "Comité d'appel provincial".

3.3.3. Disciplinary actions resulting from excessive accumulation of yellow cards, LOGS Discipline and other on-field behaviours.

These actions are applied by the Executive Committee in conjunction with the various Category Coordinators.

Appeals: Sanctions can be appealed to Soccer Pointe-Claire's Discipline Committee.



3.3.4. Disciplinary actions resulting from complaints reported by any person or organization.

These actions are handled by Soccer Pointe-Claire's Discipline Committee.

- a) Excluding those mentioned in article 3.3.1 and,
- b) Excluding those handled by Soccer Pointe-Claire's Ethics Committee and,
- c) Excluding those reported by Game Officials (referees) and,
- d) Excluding those actions described in articles 9.1 a) and b) of Soccer Québec's "Règlements de discipline et procédures d'appel".

Appeals: Sanctions can be appealed to Soccer Québec's "Comité d'appel provincial".

4. Complaints, Sanctions and Appeals

4.1. Complaints and Sanctions

4.1.1. Reception and verification of complaints

Upon reception of a complaint from the Administration Office or the officials' report, the Discipline Committee verifies that the complaint is in conformity with the current dispositions.

Ref. Articles 12 and 13 – Soccer Québec's « Règlements de discipline et procédures d'appel »

4.1.2. Assignment and convocation

If the complaint is valid, the Discipline Committee takes the following actions:

- a) For automatic suspensions, as described in Annex C, the Committee:
 - i. Informs the parties of the sanction (there are no appeals or hearings for automatic sanctions).
- b) For possible additional sanctions, sends the following documents to the offender:
 - i. A notice of infraction.
 - ii. A copy of the complaint or referee's report.
 - iii. A notice to inform the accused of his/her right to:
 - a. Plead "not guilty" and ask for a Hearing.
 - b. Plead "guilty" and include an explanation.
 - c. Plead "guilty".



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The accused has 10 business days to answer, or it will be considered a “guilty” plea (c).

If the accused asks for a hearing, he/she must:

- a) Pay a \$50 fee
- b) Answer each of the allegations in writing
- c) Provide a list of witnesses he/she intends to have heard

Upon reception of the “not guilty” plea, the Discipline Committee will assign a date, time, and location for the hearing. Upon reception of this information, the offender can only ask for the hearing to be postponed for exceptional reasons.

Ref. Articles 14 to 15 – Soccer Québec’s « Règlements de discipline et procédures d’appel »

4.1.3. Hearing

The hearing is conducted in conformity with Soccer Quebec’s “Règlements de discipline et procédures d’appel” (articles 16 and 17).

4.1.4. Decision

Following a guilty plea (with or without an explanation), the Discipline Committee renders its decision, without holding a hearing, based on the Discipline Chart (Annex C), in writing within 5 business days and ensures that the decision is sent to all parties and the Executive Committee.

Following a not guilty plea, the Discipline Committee renders its decision, after having held a hearing, based on the Discipline Chart (Annex C) in writing within 20 business days of the hearing and ensures that the decision is sent to all parties and the Executive Committee.

Suspensions must be completely served (even over many seasons) and all fees and fines (if any) are paid before a player can return.

Ref. Articles 18 - Soccer Québec « Règlements de discipline et procédures d’appel »

4.1.5. Appeal

An appeal of Soccer Pointe-Claire’s Discipline Committee decision can be requested to Soccer Québec’s “Comité d’appel provincial” within fifteen (15) business days following the reception of the Discipline Committee decision.

The appeal must be requested according to Soccer Québec’s « Règlements de discipline et procédures d’appel » (article 19).



4.2. Appeal of sanctions imposed by the Executive Committee in conjunction with the Category Coordinators

An appeal of a sanction imposed by Soccer Pointe-Claire's Executive Committee can be requested to Soccer Pointe-Claire's Discipline Committee within five (5) business days following the reception of the Executive Committee sanction. A fee of \$50 must be paid by the member along with his or her request for an appeal.

Upon reception of an appeal request, the Discipline Committee will:

- a) Verify the validity of the appeal as described in section 4.1.1
- b) Assign a date, time, and location for the hearing
- c) Confirm with the Club Administration that payment of the \$50 fee was received
- d) Hold a hearing as described in section 4.1.3
- e) Render a decision as described in section 4.1.4

An appeal of a decision of the Discipline Committee can be requested according to section 4.1.5

5. LOGS Discipline

5.1. Player ratios and probation list

Player ratios, probation, and pre-probation lists are used to maintain the number of fouls and suspensions within LOGS at an acceptable level. The following system is used to calculate a ratio for each player prior to the start of a new season:

- The process to calculate the ratios will use the last 3 summer and last 3 winter seasons.
- Players are attributed the following demerit points:
 - 3 points per yellow card
 - 5 points per 2 yellow cards in the same game
 - 10 points for a straight red card
 - 20 points per game suspended, excluding all suspensions caused by an accumulation of 3 yellow cards
- The total demerit points are divided by the total number of games played, providing a ratio (%)
- All players with a demerit ratio greater than 100% will be placed on probation
- All players with a demerit ratio between 50% and 99.99% will be placed on pre-probation



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A player on the probation list who merits a suspension in the current season due to a red card or two yellows in the same game (not an accumulation of 3 yellows) will be given an additional sanction as determined by the league. This additional sanction could include expulsion for the remainder of the season or for life depending on the offense. Players meriting a probation related sanction shall not be entitled to a refund of his registration fees.

A player on the pre-probation list who merits a suspension in the current season due to a red card or two yellows in the same game (not an accumulation of 3 yellows) will have his ratio recalculated for the current season and as determined by the league, could be moved to the probation list.

5.2. Team discipline*

Each team will receive 32 merit points at the start of each regular season. Each team that exhausts their merit allocations by receiving demerit points, as defined below, will receive sanctions impacting the entire team.

- The team receives 2 demerit points for each yellow
- The team receives 5 demerit points for 2 yellows in same game resulting in a red
- The team receives 5 points for every straight red card.
 - Once a team receives 32 demerit points during the regular season, they will be docked 6 points from the standings.
 - If a team receives 42 demerit points during the regular season, they will be docked 12 points from the standings.
 - If a team receives 52 demerit points during the regular season, they will be removed from the playoffs.

***NOTE: The above, 5.2 Team discipline, is being revised and will be updated prior to the start of the 2022 summer season.**



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ANNEX A – Soccer Québec : Règlements de discipline et procédures d'appel

<https://soccerquebec.org/wp-content/uploads/2020/09/reglements-de-discipline-et-procedures-dappel-septembre-2020.pdf>

ANNEX B – Soccer Québec : Règles de fonctionnement

<https://soccerquebec.org/wp-content/uploads/2018/06/regles-de-fonctionnement-juin-2021.pdf>

ANNEX C – Soccer Pointe-Claire Discipline Chart

AUTOMATIC SANCTIONS (To be served in the game immediately following the sanction. No hearings and no appeals permitted)

Red card: 1 game + \$20 fine (Senior House league)/\$50 (Senior)

2 Yellow cards: 1 game

Accumulation of 3 yellow cards: 1 game

NOTE: Any member can, after a third ejection during one season, receive a suspension by the league manager, with or without the requirement of a hearing.

ADDITIONAL SANCTIONS (In addition to the above 1 game automatic sanction)

ref. SQ Article	Offense	Low gravity		Medium gravity		High gravity		Infraction committed by Game Officials
		Players, managers, coaches	Game Officials	Players, managers, coaches	Game Officials	Players, managers, coaches	Game Officials	
9.1 a)	Voluntarily causing injuries (requiring medical attention)	n/a		n/a		12 months		24 months
9.1 a)	Threats towards the safety of a person	2 games		3 games		5 games		9 months
9.1 b)	Spitting towards	n/a		n/a		5 games		9 months
9.1 b)	Spitting on	n/a		n/a		10 games		18 months
9.1 b)	Trying to push, shove, or hit	1 game		2 games		4 games		6 months
9.1 b)	To push, shove, or hit	3 games		5 games		6 games		12 months
9.1 c)	Hostile language or verbal violence	1 game	<1 month	2 games	3 months	4 games	6 months	9 months
9.1 c)	Racist, sexist, homophobic language	n/a	n/a	n/a	n/a	5 games	6 months	12 months
9.1 d)	To run after an official	n/a	n/a	n/a	n/a	n/a	4 games	n/a
9.1 d)	Violent conduct or fighting	2 games	n/a	4 games	n/a	6 games	n/a	n/a
EXTRA SUSPENSIONS:								
	The player is clearly the instigator	+1 game	n/a	+1 game	n/a	+1 game	n/a	n/a
	The player refuses to leave the field of play	+1 game	n/a	+1 game	n/a	+1 game	n/a	n/a
	The player indulges in verbal abuse after ejection	+1 game	n/a	+1 game	n/a	+1 game	n/a	n/a
	The player comes back on the field of play	+1 game	n/a	+1 game	n/a	+1 game	n/a	n/a

Handled by the "Comité de Discipline Provincial"