



**SOCCER POINTE-CLAIRE
GOVERNING BOARD MEETING MINUTES
MEETING #GB_21-22-05
JULY 12, 2022**

Present – Voting members

Jonathan Markiewicz, Dishko Hristov, Rodney Bushey, Olga Colque, Rick Costa

Present – Non-voting members

Grant Needham, Catherine Renaud, Lisa Artuso

Regrets

Daoud Darazi, Ligeo Kattackal, Corey Meath (City of Pointe-Claire)

Meeting called to order at 19:05. Motioned by Rodney Bushey, seconded by Rick Costa.

1. Adoption of agenda

MOTION to approve the agenda was put forward by Dishko Hristov, seconded by Rick Costa and carried unanimously.

2. Approval of minutes

GB 21-22-04 – April Minutes

MOTION to approve the April minutes was put forward by Dishko Hristov, seconded by Rick Costa and carried unanimously.

3. Word from the President

We are in a transition year, getting stability on the Board while there are many changes on tech side. If Board members feel more meetings are needed for strategic planning, etc., let Jonathan know. The constitution mandates 6 meetings per year and we will have 7 meetings this year. If anyone wants to transition off the board, please let us know as early as possible so that there is time to look for a suitable candidate.

4. Operational updates

4.1 Executive Committee Update

Challenges:

- Uniforms
 - Everyone is aware of the delays we experienced;
 - There were many difficulties getting answers and replies from Inaria; it has not been a good experience;



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- Inaria sold our referee uniforms to another club, leaving none for our referees;
- Will be meeting with Inaria in the next month or so to review and see how to improve for next year
- **Fields**
 - Losing one 11v11 field during TC renovations has been challenging, but now worth it as TC looks fantastic;
 - We will have issues going forward with 11v11 field availability, losing JRHS as a game field has had a major impact;
 - Next year, on the Comp side, without adding any new "outside" Senior teams, we'll likely have 3 additional 11 aside teams, by the U12 moving to U13.
 - On the Rec side, same, we'll likely have 3 new teams from graduating U12 players, but graduating U18 players may go from 2 teams to 1 (or maybe even 0).
 - 3-4 new teams will make finding 11 aside fields for games extremely difficult as there are already very few openings. For example, we have U14AA teams playing on grass at Voyageur due to lack of Friday night field availability. And we would not have been able to enter any teams in the Senior Cup as we had no fields available to play the games (Friday nights).

Board question: should we be looking to Dorval to get more field time?
This is preventing our club to grow.

- **Staff:**
 - New referee assigner, Daniel Rhodes, started June 1 (after the previous one lasted 2 weeks or less and the one before that quit before starting).
 - Eric has resigned as equipment coordinator, new posting up until July 17, so far 1 applicant (Peter).
- **Other:**
 - Medals have been ordered for Micro, U8 and U9-10 Rec.
 - Mugs have been ordered for Logs and Champagne playoffs.

4.2 Licencing Update and Requirements

- **Administrative – Lisa**

Next round of licencing documentation is due on December 15 (instead of August 31)

- Big ticket items are updated Plans:
 - Operational
 - Strategic
 - Technical (which includes Refereeing, Sports Medicine)



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4.3 Technical Update

- Part of the LDP qualifications is that someone needs to assess the U13 program. Will be Pat Romando; 2nd round of qualifications is coming up, did very well in the 1st qualification. Grant thinks we are in a very good position, the way the CDC is running, etc. There are 2 more visits to go, we received good comments so far, we may be 4 hours away from a LDP qualification. Grant is getting people offering to come play for Pointe-Claire.
- CF Montreal wants Soccer Pointe-Claire to be one of its affiliated clubs. Grant will be meeting with them to see what it entails.

4.4 FFF Update

- Scheduled for Aug 27-28
- Committee has met 3-4 times
- 3v3 format tournament with categories for everyone from U4 to O45
- Food trucks to be onsite
- Initial communication (i.e. Save the date) was sent to members on June 15
- Registration to open on July 18
- Water bottles have been ordered as prizes
- 8x8 photo backdrop has been ordered
- Dedicated page set up on our website
- Will be looking for lots of volunteers, so please sign up and encourage your buddies to so that as well
- Tonight need to pass a motion identifying Mary as Club representative for the licence application for the 50/50 draw

5. Financial update

5.1 Summer Registration Update

- Has exceeded our expectations
 - 2193 players
 - 112% vs 2021
 - 109% vs 2019
 - 104% vs budgeted activities (not players)
- Micro nearly 100 more players than budgeted!
- Youth Rec - 40
- Youth Comp - 18
- All Senior and Senior HL programs combined nearly 100 more than budgeted!
 - Folded Mixed (0 had been budgeted)
 - Folded O45 7v7 (34 had been budgeted, excluded from 100+ above)
- F25 Novice program very successful - 24 players (instructor is Marie Maguigad)



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5.2 Summer Spending Patterns/Highlights (On-Budget, Over Budget, Under Budget)

- FY2022
 - We've collected approximately \$36,000 more than budgeted for affiliation and registration fees (already removed refunds)
 - Obviously that means we'll pay more protocol (approx. \$5000 more)
 - It also means we had to buy additional Micro uniforms (about \$1200 worth)
 - Budget discrepancies (larger ones)
 - The was a misunderstanding on the cost of training t-shirts if purchase in bulk by the club, so we are \$6000 over budget for that purchase
 - Youth Comp referees were underbudgeted by approximately \$15,000, Youth rec only underbudgeted by approximately \$1400
 - Banking fees were underbudgeted by approximately \$10,000
 - CNESST fees, not accounted for, represents approximately \$4500
- Overall
 - Excluding Operating Reserve, updated approved budget in December 2021 was showing a \$22,000 net gain, currently we are looking at a \$38,000 gain
- Preliminary budget for FY2023 to be presented to the Finance Committee on Tuesday July 19th
 - Changes to winter programming and potential addition of LDP teams for next summer, making it more challenging than a simple copy/paste from previous years.
 - On a positive note though, actuals for 2022 have been tracked very closely so expenses expected for 2023 should be fairly accurate.

6. Governance updates

6.1 Code of Governance for Québec Sport and recreation non-profit organizations

- Want to share document and in a future meeting can look for improvement.
- There is a table that shows items required by law, etc.
- Goes over what should be in a constitution.
- Gender ratio, best practice is that GB should be at 30%.
- As people transition out, we should be pursuing who we want on the board, who could bring specific assets.
- Another recommendation is that past president do not remain on the board, even as non-member. This is to help with transition, and if it was not amicable, could be problematic.
- We are empowered by membership to give direction to club.



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7. On hold/pending (TBD)

- Nil

8. Proposals for approval

“Hereby identify Mary O’Farrel, SPC Administrative Coordinator, and designate her with all necessary approvals and authority to act as the Club representative for licence applications with the Regie des alcohols, des courses et des jeux.”

Moved by Olga Colque, seconded by Rodney Bushey, carried unanimously

9. Meeting closure

NEXT MEETING (Tentative Dates/times)

- August – Winter Program Approval
- September – FY 22/23 Budget Approval, AGM Prep

MOTION to adjourn the meeting was put forth by Dishko Hristov, seconded by Olga Colque and carried unanimously.

Meeting adjourned at 20:54

Minutes prepared by: Catherine Renaud